

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

December 8<sup>th</sup>, 2022

At 3:30pm, Chairman Copenhaver called the Foster County Commission meeting to order. Roll call included Commissioner Scott Beumer, Commissioner Becky Hagel, Commissioner Pat Copenhaver, Commissioner Alan Scanson and Commissioner David Utke via phone. Also, present were, Road Superintendent Nate Monson, Interim Auditor Ellen Roundy, Foster County Independent Reporter Leasa Lura, Michael Rivinius and John Martin from Wold Engineering.

The meeting began with approval of the minutes. Commissioner Utke had one change to the November 15<sup>th</sup>, 2022, minutes. Commissioner Scanson made a motion to approve the minutes with one change, seconded by Commissioner Beumer. All voted aye and the motion passed.

Interim Auditor Roundy stated a check for \$8,700.00 was mailed to Butler Machinery for the skid steer as it needed to be done by December 1<sup>st</sup>. Commissioner Beumer made a motion to approve the bills, seconded by Commissioner Scanson. All voted aye and the motion passed.

34651	AMAZON CAPITAL SERVICES, INC.	544.29
34652	ARROWWOOD PRAIRIE CO-OP	947.80
34653	AVID HAWK, LLC	35.00
34654	BALCO UNIFORM CO., INC.	75.96
34655	BESSETTE MOTORS, INC.	222.69
34656	BRINSTER LAW, P.C.	326.86
34657	BUTLER MACHINERY COMPANY	17,288.55
34658	C & J OIL COMPANY	13,942.83
34659	CENTRAL BUSINESS SYSTEMS	125.00
34660	CENTRAL CITY H2O+	13.50
34661	CENTRAL CITY LUMBER INC.	3.49
34662	CMF	853.71
34663	COMPUTER EXPRESS	1,200.00
34664	COREAN SWART	50.00
34665	CRAIG WIESZ	15.63
34666	DACOTAH PAPER COMPANY	49.04
34667	DAKOTA DUST-TEX INC	99.95
34668	DISPLAYS2GO	66.94
34669	DS SOLUTIONS	275.00
34670	EAPC ARCHITECTS ENGINEERS	29,446.78
34671	ELECTION SYSTEMS & SOFTWARE	3,688.34
34672	ENVELOPES.COM	296.95
34673	FOSTER COUNTY INDEPENDENT	1,447.11
34674	FOSTER COUNTY TREASURER	390.46
34675	GILBERTSON'S	3,009.00
34676	INFORMATION TECHNOLOGY DEPT.	986.65
34677	JOHN DEERE FINANCIAL	8.98
34678	JUSTIN JOHNSON	947.45
34679	LLOYDS MOTORS	90.72
34680	NAPA AUTO PARTS	1,192.93
34681	NATHAN KRUSE	351.25
34682	NDACO RESOURCES GROUP	90.00
34683	NICKOLAS OSTER	129.90
34684	NORMONT EQUIPMENT CO.	655.80
34685	ODP BUSINESS SOLUTIONS, LLC	1,168.08
34686	OFFICE OF ATTORNEY GENERAL- 1250	465.00
34687	OK TIRE STORE	1,791.23
34688	PAT COPENHAVER	152.50
34689	PATRIOT FUELS	136.16
34690	QUILL CORPORATION	45.16
34691	RACHEL STOKES	321.25
34692	RDO EQUIPMENT CO.	248.72
34693	RUNNING'S SUPPLY, INC.	474.66
34694	STUTSMAN CO. CORRECTION CENTER	5,775.00
34695	THE DETAIL GUY	345.00
34696	THOMAS VOGLEWEDE	74.00
34697	TYLER TECHNOLOGIES, INC.	3,856.82
34698	UNITED STATES TREASURY	2,412.86
34699	USPS	1,447.40

34700	USPS	108.00
34701	VANGUARD APPRAISALS, INC.	7,150.00
34702	WILLIAM J GALE	725.26

Commissioner Beumer made a motion to approve the agenda, seconded by Commissioner Scanson. All voted aye and the motion passed.

#### Old Business

No new business reported for the gravel pit. Commissioner Hagel has spoken to a few people for grant writing and the Emergency Manager Position. If the BOCC wanted, they could do an RFP for the grant writing portion of the position. The BOCC decided to table the subject to wait and see if anyone applies in the next week or so.

#### New Business

Nate Monson, Road Superintendent, approached the BOCC with an update from the Road Department. Repairs to the CAT Blade tires and a few other minor repairs were stated. Snow totals from November 16<sup>th</sup> to December 8<sup>th</sup> were ten inches for the Carrington area. They've been touching up roads the last week and a half and are anticipating snowfall for next week.

Michael Rivinius with Wold Engineering stopped by to visit and give an update. They are working on the road plans and waiting for updated data. There is grant money that could be used for bridges. Commissioner Hagel asked if they could look into the bridge in Foster County that is in "fair" condition.

Sheriff Justin Johnson approached the BOCC regarding some repairs needed on the garage that he and the building maintenance share. New siding and windows are needed. They received an estimate from Central City Lumber for \$2,860.81. Craig Wiesz, building maintenance, could complete the work himself. Commissioner Scanson made a motion to approve the purchase of siding and windows for the sheriff garage, seconded by Commissioner Hagel.

Roll call vote included:

- Commissioner Beumer – aye
- Commissioner Hagel – aye
- Commissioner Copenhaver – aye
- Commissioner Scanson – aye
- Commissioner Utke (via phone) – aye

motion passed.

Alex Stedmen, Foster County resident, approached the BOCC regarding the open water board position. He's received support from residents in the county and wanted to express his interest in the position. The BOCC thanked him for his interest in the Water Board. They discussed trying to have representation for all corners of the county and have spoken to a few others who would be interested in the open area. The BOCC tabled this until the next meeting.

Ellen Roundy, Interim Auditor, approached the BOCC with an update on the unsold property. The City is aware of the property and will discuss what they would like to do at their December 12<sup>th</sup> meeting. Bordulac Bar and Grill submitted their beer and liquor license for 2023. Commissioner Beumer made a motion to approve the application, seconded by Commissioner Hagel. All voted aye and the motion passed. Roundy presented an agreement for FEMA-4660-DR on behalf of Emergency Manager Devereaux. Commissioner Beumer made a motion to approve and sign the agreement, seconded by Commissioner Scanson. All voted aye and the motion passed. Roundy presented a fee schedule that the Auditor's office and Commissioner Hagel have been working on. This compiles all fees that each department would charge for services. Commissioner Beumer made a motion to approve the schedule, seconded by Commissioner Scanson. Discussion included Commissioner Hagel stating that she would like to look at planning and zoning fees to change and update for the 2024 year. Commissioner Scanson also felt that the increase to RV spots was too much of a jump for one year. The BOCC decided to review and research a few of the fees and table until the next meeting. Roundy provided the BOCC with the 2023 Commissioner Meeting schedule. All meetings will continue to be held on the first and third Tuesday of the month at 3:30 PM. One conflict was the Fourth of July. The first meeting in July will be held on Wednesday, July fifth. Commissioner Beumer made a motion to accept the 2023 schedule as presented, seconded by Commissioner Scanson. All voted aye and the motion passed. Lastly, Roundy and Wiesz had met via zoom with Civil Engineers from EAPC regarding the sewer and water pipes to and from the building. EAPC asked how the BOCC would like to handle the bid process. Commissioner Scanson made a motion to bid with no change orders included, seconded by Commissioner Beumer. All voted aye and the motion passed. Trees that are located directly to the East of the building could cause conflicts depending on pipe location. Commissioner Hagel made a motion to remove the trees verses work around them if it becomes an issue, seconded by Commissioner Scanson. All voted aye and the motion passed. EAPC reached out to Jet-Way to have them provide an estimate to work on the location and quality of the current sewer and water pipes coming in and leaving the building. The estimate is for \$2,180.00. Commissioner Scanson made a motion to approve the work from Jet-Way, seconded by Commissioner Hagel. Roll call vote included:

- Commissioner Beumer – aye
- Commissioner Hagel – aye
- Commissioner Copenhaver – aye
- Commissioner Scanson – aye
- Commissioner Utke (via phone) – aye

motion passed. The last item EAPC had was trying to determine the depth of the pipes. Wiesz did contact the City of Carrington to see if they could complete the work. The city can complete the work, however with the current temps they will not be able to get to it until it warms up. Roundy will contact Jason Wolsky with the city to determine if there is a cost associated with the work and will update the BOCC.

Commissioner Hagel spoke about the History book fund that was transferred into the general fund. She would like to see these funds go to the Historical Society to help cover the gap on levying that they will not be able to receive until the 2024 year. She was concerned about setting a precedent, but felt this would be a very specific, one-time payment. Commissioner Scanson made a motion to approve giving the Historical Society \$5,000 from which they had requested earlier this year, seconded by Commissioner Beumer. Roll call vote included:

- Commissioner Beumer – aye
- Commissioner Hagel – aye
- Commissioner Copenhaver – aye
- Commissioner Scanson – aye
- Commissioner Utke (via phone) – aye

motion passed. Commissioner Utke spoke on planning and zoning permit signs. Most counties as you enter on major highways, have posted signs. Discussion was had and tabled for now. Nothing new to report for the Foster County tower maintenance. No new information for the door system. Roundy will send the information to EAPC to ensure there will be no issues with the wiring and basement project. Commissioner Hagel provided the BOCC with an update on costs to replace two doors at the ambulance building and flooring. The BOCC will contact Wiesz to see if he is able to evaluate the floor and determine what is laid underneath. Commissioner Scanson made a motion to replace the two steel doors at the ambulance building for \$4,146.20 and table the flooring expenses, seconded by Commissioner Beumer. Roll call vote included:

- Commissioner Beumer – aye
- Commissioner Hagel – aye
- Commissioner Copenhaver – aye
- Commissioner Scanson – aye
- Commissioner Utke (via phone) – aye

motion passed. The ambulance building meeting was cancelled, nothing new to report. No committee reports. Commissioner Scanson reiterated how important it is to continue having employees in the office, helping the community, especially the elderly, for social services. Commissioner Utke is working on the commission reoccurring calendar. The BOCC discussed their current appointments. Commissioner Scanson offered to take planning and zoning from Commissioner Utke, Commissioner Utke was good with that. Commissioner Beumer will be an alternate for the safety committee. Commissioner Hagel motioned they continue with the same rotation making Commissioner Scanson the Foster County Chairman and Commissioner Utke the Vice-Chairman effective January 1<sup>st</sup>, 2023, seconded by Commissioner Beumer. All voted aye and the motion passed. The BOCC will have a special meeting on Thursday, December 29<sup>th</sup> at 3:30 PM to wrap up year end items.

At 5:10 PM the BOCC conducted an interview with Wold Engineering for the request for proposal for project BRJ-0016(019). The BOCC ranked the questions and will submit to the required party for approval. The interview ended and Commissioner Beumer made a motion to accept Wold Engineering's proposal and award them the project, seconded by Commissioner Scanson. All voted aye and the motion passed.

With no further business, Commissioner Copenhaver adjourned the meeting at 5:28pm.

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Ellen Roundy  
Foster County Interim Auditor

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Patrick Copenhaver, Chairman  
Board of County Commissioners